

ERLC Council Meeting Minutes

Elk River Lutheran Church, Elk River, MN - ELCA

The ERLC Council held a regularly scheduled meeting on **Tuesday, November 21, 2023.**

Call to Order

President Dave Katzner called the meeting to order at 6:38 pm. Devotion by Kent Larson.

Roll Call: Name Highlighted Indicates Present

Δ Dave Katzner - President

Δ Kent Larson - VP

Δ Sue Hales

Δ Pastor Nathan Mugaas

Δ Pastor Anne Schaefer

Δ Julie Marie Haugen

Δ Mark Johnson - Treasurer

Δ Matt Glasoe - Secretary

Δ Jeff Schrock

Δ Tom Werk

Δ Conni Natwick

Δ Jennifer Stanley

ERLC Congregation Member Comments and Council Listening Session

At this time visitors to the meeting are welcome to present information of interest. The members of ERLC Council will receive such input without comment and will not discuss or act relative to any items brought forth at the meeting. The ERLC Council may direct consideration of presented information at subsequent meetings.

Nothing was presented to the council at this time.

Action Items in BOLD

September Council meeting minutes review and approval (Matt Glasoe).

Motion to approve the minutes of the October 17, 2023, ERLC Council meeting made by Sue Hales and seconded by Conni Natwick. Approved. Motion carried.

September finance report review and approval (Mark Johnson)

Motion to approve the October finances as presented, made by Jennifer Stanley and seconded by Conni Natwick. Approved. Motion carried.

- Another financial update to congregation in December
- New & Continuing Business:
 - ERLC constitution and by-laws. Edits were made per requirements of the ELCA Assembly. Other updates were also made. Proposed Edits will be presented to the council at the December 19 Meeting. Final edits will be presented to the congregation for approval at the annual church meeting.
 - Various Team Updates
 - ♣ Nominating Committee (Kent/Nathan)
 - Meeting Last Sunday
 - Coming up with names for council and committees
 - ♣ Diversity, Equity, Inclusion, and Social Justice (Jeff/Anne)
 - Had 2 meetings, going well, good conversations.
 - Need to identify a budget (\$500 - \$1000?) for outings/speakers
 - Reconciling works RIC asked for a Meaningful Donation from ERLC FY 2025
 - Ask congregation in 2024 Feb RIC Sunday for donations.

- ♣ Generosity (Nathan/Kari/Milo/Julie Marie/Chuck/Linda)
 - Jenny stepping down.
 - Updated Pledge Cards/Letters went out.
- ♣ Facilities (Dave/Nathan/Greg)
 - Accessibility Issues by main entrance Handicap-follow up on any changes needed.
 - Lighting in bathrooms is turning off too soon, check on setting timers to longer time.
 - Look into forming a committee to manage the building
- Various Proposals
 - ♣ Renewal of Operating Reserve CD
- **Motion to approve the move of the matured CD to the money market mutual fund for liquidity made by Jennifer Stanley and seconded by Jeff Schrock. Approved. Motion carried.**
 - ♣ Endowment Fund Financial Peace University
 - Financial Tools to help save money class for ERLC
- **Motion to accept and approve the Endowment committee's proposal for Financial Peace University classes made by Jeff Schrock and seconded by Tom Werk. Approved. Motion carried.**
 - ♣ Changes to Employee Handbook
 - Tabled until next meeting
- **Motion to use memorial funds to purchase additional Christmas decorations at a cost of \$1000 made by Jennifer Stanley and seconded by Julie Maire Haugen. Approved. Motion carried.**
- Employee Retention Credit
 - ♣ Use of Funds is tabled for now.

President Dave Katzner adjourned the meeting at 8:54pm. Dave Katzner led the council in The Lord's Prayer.

Next Meeting: Tuesday, December 19, 2023, 6:30 p.m. at ERLC.

Respectfully submitted,

Matt Glasoe, Secretary

Addendums – None.