

**MINUTES OF MEETING
ELK RIVER LUTHERAN CHURCH
OFFICERS**

The ERLC Officers held a regular meeting on Monday, December 19, 2016, at Elk River Lutheran Church

Call to Order

President Brad Tesdahl called the meeting to order at 6:51 p.m

Roll Call: President Brad Tesdahl, Vice President Kim Hauger via phone, Treasure Adam Horner, Secretary Erin Roppe, Pastor Nathan and Greg Pouliot

- John 7:38
- Luke 1:48
- Devotion and Prayer and reciting of Mission Statement

Meeting Minutes

Review of ERLC Executive Council Meeting Minutes from November 2016.

Erin Roppe moved to accept November Meeting Minutes with spelling correction, Adam Horner seconded the motion. Motion carried.

Finance

- I. Review of Finance Report
- II. Stewardship
 - Received 104 cards
- III. 2017 Budget Review
 - Preliminary budget to finance to review and make suggestions. Council to approve to bring to congregation on January meeting. Budget to be presented to congregation at Annual Meeting with date to be determined

Personnel

- I. ERLC Staff
 - a. Music Director
 - i. Will need to type up an offer letter for Taylor Quinn. Rough draft to be reviewed at January Officers meeting.
 - b. CYF
 - i. Letter from Pastor Nathan was sent on Friday 12/16/16 to congregation
 - ii. Jana Lundquist and Erin Roppe volunteered to help organize Sunday School lessons and planning.
 - c. Office Specialist
 - i. Temp working out great

- d. Performance Expectations and Reviews
 - i. Set up timeline
 - ii. Staff Goal Setting
 - iii. Personnel Team to perform Pastor Nathan's review

Vision

- I. Website and Communications
 - a. Who does what? Social Media? Will continue to be an ongoing conversation

- II. Member Communication
 - a. When one is sick/needs prayers, how do we communicate this to the congregation
 - i. Office will look into

Additional Items

- III. Lower Level Chairs
 - a. 30 folding chairs are currently broken. Facilities will receive in store credit, and will replace

- II. 2 Building Use Requests-Will bring to council for approval
 - i. Piano Recital
 - ii. Thrivent

- III. Land O'Lakes Choir Boys Donation

- IV. Automated Giving Card for offering plate
 - a. Will be added to bulletin on Sunday's for those to fill out who use ACH and want something to place in offering

- V. In-Kind Giving
 - a. Natwick's to donate bibles

***Next Meeting January 16, 2016 @ 6:30pm
And January 23, 2016 if needed***

Adjourn 9:05pm