

**MINUTES OF MEETING  
ELK RIVER LUTHERAN CHURCH  
OFFICERS**

The ERLC Officers held a regular meeting on Monday, October 17, 2016, at Elk River Lutheran Church

**Call to Order**

President Brad Tesdahl called the meeting to order at 6:37 p.m

Roll Call: President Brad Tesdahl, Vice President Kim Hauger, Treasure Adam Horner, Secretary Erin Roppe, Pastor Nathan, and Angela Schwartz

**Interview Process**

Angela will create a sub-folder in Personnel email called To Interview. She will add 3-5 stronger candidates to interview. Angela willing to help by typing up questions for interview process and sit in on interviews. Behavioral based questions like "Tell me a time when" Reference checks to be completed after it's narrowed down. Offer to be contingent on background check. Prefer to have 1-5yrs experience. Set up a power point presentation "test".

Pastor Nathan and Kim Hauger to set up 1<sup>st</sup> round interviews and the rest of the officers will conduct second round interviews.

\*Angela Schwartz left the meeting at this time\*

**Meeting Minutes**

Review of ERLC Executive Council Meeting Minutes from September <sup>2016</sup>

Adam Horner moved to accept September Meeting Minutes, Kim Hauger seconded the motion. Motion carried.

**Finance**

- I. Review of Finance Report

**Personnel**

- I. ERLC Staff
  - a. Pastor Nathan would like to see Taylor do some continuing education and set up goals for 2017
  - b. Increase Music Director hours
    - i. Adam Horner made the motion to offer Taylor Quinn, Starting January 1, 2017, an increase of 10hrs/week to 30hrs/week with 60hrs paid vacation, no more than 6 Sundays taken out of the 60hrs. Brad Tesdahl Second. All Approved. Motion Carries
  - c. Personnel Reviewed portico options and recommends Gold Package to Employees

## **Vision**

- I. Stewardship
  - a. Using Parish Material
    - i. Kick off 11/13/16
- II. Installation Sunday
  - a. Sunday 10/23/16
    - i. Retired Pastors will Preach along with Bishop Anne
- III. Call Committee Thank you 11/13 during services
- IV. By-Laws
  - a. Remove Endowment

## **Additional Items**

- I. Members that do not receive email
  - a. 267 people signed up to receive emails. 80 congregational members are not on this email list. Office to look into this further

President Brad Tesdahl Adjourned the meeting at 9:30pm

***Next Meeting November 21, 2016 @ 6:30pm***